



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

**CABINET FORWARD PLAN**  
**Notice of decisions to be made by Cabinet**  
**23 September 2025 to 22 September 2026**

At its meetings, the Cabinet may make Key Decisions and Non-Key Decisions. It may also make recommendations to Council on matters relating to the Council's budget or its policy framework.

A Key Decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates (for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant); or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

**The Forward Plan**

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those Key Decisions and Non-Key Decisions that are scheduled to be considered by Cabinet during the plan period.

Notice of future Cabinet decisions and recommendations to Council

| Summary                                                                                                                                                                                        | Date       | Action                                           | Contact                                                                                                                                                                                             |
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| <b>Local Government and Social Care Ombudsman Findings Report – Non Key Decision</b>                                                                                                           |            |                                                  |                                                                                                                                                                                                     |
| To consider the Local Government and Social Care Ombudsman Findings Report which provides details of a complaints raised about the Council which was upheld and fault and injustice was found. | 7 Oct 2025 | Consider the findings.                           | Cabinet Member for Housing (Councillor Virginia Moran)<br><br>Alison Hall-Wright, Director of Housing and Projects (Deputy Monitoring Officer)<br><b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk |
| <b>Contract Award for Caged Vehicle Procurement - Key Decision</b>                                                                                                                             |            |                                                  |                                                                                                                                                                                                     |
| This report seeks approval to award contracts for the procurement of various vehicles including caged vehicles and sweepers.                                                                   | 7 Oct 2025 | That Council approve the award of the contracts. | Cabinet Member for Environment and Waste (Councillor Rhys Baker)<br><br>Kay Boasman, Head of Waste Management and Market Services<br><b>E-mail:</b><br>kayleigh.boasman@southkesteven.gov.uk        |
| <b>Customer Experience Strategy 2025 to 2028 - Key Decision</b>                                                                                                                                |            |                                                  |                                                                                                                                                                                                     |
| To present the Customer Experience Strategy 2025 to 2028.                                                                                                                                      | 7 Oct 2025 | To agree the Strategy.                           | Cabinet Member for People & Communities<br><br>Claire Moses, Head of Service (Revenues, Benefits, Customer Services and Community)<br><b>E-mail:</b> claire.moses@southkesteven.gov.uk              |

| Summary                                                                                                                                                     | Date       | Action                                                                                                   | Contact                                                                                                                                                                                                                                                     |
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| <b>Corporate Asset Management Strategy Review - Key Decision</b>                                                                                            |            |                                                                                                          |                                                                                                                                                                                                                                                             |
| To review and update the Corporate asset Management Strategy 2022-2027, ensuring the strategy is in accordance with SKDC current priorities and objectives. | 7 Oct 2025 | To consider adopting the updated Corporate Asset Management Strategy 2022-2027 (as amended Sept 2025)    | Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver)<br><br>Gyles Teasdale, Head of Property and ICT<br><b>E-mail:</b> <a href="mailto:g.teasdale@southkesteven.gov.uk">g.teasdale@southkesteven.gov.uk</a>                       |
| <b>ICT Strategy and Cyber Security Strategy - Non Key Decision</b>                                                                                          |            |                                                                                                          |                                                                                                                                                                                                                                                             |
| To approve the update ICT Strategy and to approve the new Cyber Security Strategy                                                                           | 7 Oct 2025 | Approval for publication of new strategies                                                               | Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver)<br><br>Gary Andrew, IT Services Manager<br><b>E-mail:</b> <a href="mailto:g.andrew@Southkesteven.gov.uk">g.andrew@Southkesteven.gov.uk</a>                                   |
| <b>Mobility Vehicle Policy - Non Key Decision</b>                                                                                                           |            |                                                                                                          |                                                                                                                                                                                                                                                             |
| To present the Mobility Vehicle Policy to Cabinet having been recommended by the Housing Overview and Scrutiny Meeting held on 17 March 2025.               | 4 Nov 2025 | To consider agreeing the Policy.                                                                         | Cabinet Member for Housing (Councillor Virginia Moran)<br><br>Alison Hall-Wright, Director of Housing and Projects (Deputy Monitoring Officer)<br><b>E-mail:</b> <a href="mailto:A.Hall-Wright@southkesteven.gov.uk">A.Hall-Wright@southkesteven.gov.uk</a> |
| <b>Repairs and Voids Materials Contract - Key Decision</b>                                                                                                  |            |                                                                                                          |                                                                                                                                                                                                                                                             |
| To seek approval to enter into a new contract with a supplier of materials for our internal works teams.                                                    | 4 Nov 2025 | To seek approval to enter into a new contract with a supplier of materials for our internal works teams. | Cabinet Member for Housing (Councillor Virginia Moran)<br><br>Mark Rogers, Head of Service (Technical Services)<br><b>E-mail:</b> <a href="mailto:mark.rogers@southkesteven.gov.uk">mark.rogers@southkesteven.gov.uk</a>                                    |

| Summary                                                                                                                                                                                                                                                                  | Date       | Action                                                                                                               | Contact                                                                                                                                                                                                                                                  |
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| <b>Facilities Management Contract - Key Decision</b>                                                                                                                                                                                                                     |            |                                                                                                                      |                                                                                                                                                                                                                                                          |
| To obtain authority to enter into the recently tendered Facilities Management Contract for SKDC's Corporate Assets.                                                                                                                                                      | 4 Nov 2025 | To provide authority to enter into the recently tendered Facilities Management Contract for SKDC's Corporate Assets. | Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver)<br><br>Gyles Teasdale, Head of Property and ICT<br><b>E-mail:</b> g.teasdale@southkesteven.gov.uk                                                                         |
| <b>Finance Update Report – April to September 2025 - Key Decision</b>                                                                                                                                                                                                    |            |                                                                                                                      |                                                                                                                                                                                                                                                          |
| To present the Council's year end forecast for the financial year 2024/25 as at the end of September. The report covers the General Fund Revenue Budget, the Housing Revenue Account Budget, and the Capital Programmes for the General Fund and Housing Revenue Account | 2 Dec 2025 | Cabinet would be asked to note the update.                                                                           | Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter)<br><br>David Scott, Assistant Director of Finance and Deputy Section 151 Officer<br><b>E-mail:</b> david.scott@southkesteven.gov.uk            |
| <b>Discretionary Council Tax Payment Policy 2026/27 - Non Key Decision</b>                                                                                                                                                                                               |            |                                                                                                                      |                                                                                                                                                                                                                                                          |
| To provide an update on Discretionary Council Tax Payment (DCTP) expenditure and requests Cabinet approves the policy for 2026/27.                                                                                                                                       | 2 Dec 2025 | To consider approving the Policy.                                                                                    | Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter)<br><br>Claire Moses, Head of Service (Revenues, Benefits, Customer Services and Community)<br><b>E-mail:</b> claire.moses@southkesteven.gov.uk |
| <b>Discretionary Housing Payment Policy 2026/27 - Non Key Decision</b>                                                                                                                                                                                                   |            |                                                                                                                      |                                                                                                                                                                                                                                                          |
| To provide an update on Discretionary Housing Payment (DHP) expenditure and requests Cabinet to approve the policy for 2026/27.                                                                                                                                          | 2 Dec 2025 | To consider approving the Policy.                                                                                    | Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter)<br><br>Claire Moses, Head of Service (Revenues, Benefits, Customer Services and Community)<br><b>E-mail:</b> claire.moses@southkesteven.gov.uk |

| Summary                                                                                                                                                            | Date                           | Action                                                                                                        | Contact                                                                                                                                                                                                                                                                                                                  |
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| <b>Council Tax Base 2026/27 - Key Decision</b>                                                                                                                     |                                |                                                                                                               |                                                                                                                                                                                                                                                                                                                          |
| To explain the Council Tax Base for 2025/26 in accordance with relevant statutory requirements                                                                     | 2 Dec 2025                     | To consider recommending to Council                                                                           | <p>Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter)</p> <p>Claire Moses, Head of Service (Revenues, Benefits, Customer Services and Community)<br/> <b>E-mail:</b> <a href="mailto:claire.moses@southkesteven.gov.uk">claire.moses@southkesteven.gov.uk</a></p> |
| <b>Lease to Grantham Town Football Club - Non Key Decision</b>                                                                                                     |                                |                                                                                                               |                                                                                                                                                                                                                                                                                                                          |
| The granting of a lease and delegation of authority to the Deputy Chief Executive in consultation with the Cabinet Member for Culture and Leisure to enter into it | 2 Dec 2025                     | To consider entering into a lease.                                                                            | <p>Deputy Leader of the Council, Cabinet Member for Leisure and Culture (Councillor Paul Stokes)</p> <p>Karen Whitfield, Assistant Director – Leisure, Culture and Place<br/> <b>E-mail:</b> <a href="mailto:karen.whitfield@southkesteven.gov.uk">karen.whitfield@southkesteven.gov.uk</a></p>                          |
| <b>Budget Report for 2026/2027 including Indicative Budgets for 2027/2028 and 2028/2029 - Key Decision</b>                                                         |                                |                                                                                                               |                                                                                                                                                                                                                                                                                                                          |
| To present the Budget report.                                                                                                                                      | 15 Jan 2026<br><br>10 Feb 2026 | To present the Budget report at a number of committees in the lead up to the Budget Council in February 2026. | <p>Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Deputy Chief Executive and Section 151 Officer<br/> <b>E-mail:</b> <a href="mailto:r.wyles@southkesteven.gov.uk">r.wyles@southkesteven.gov.uk</a></p>                                 |

| Summary                                                                                                                                                                                                                                                                   | Date        | Action                                                                    | Contact                                                                                                                                                                                                                                                           |
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| <b>Localised Council Tax Support Scheme 2026/27 - Key Decision</b>                                                                                                                                                                                                        |             |                                                                           |                                                                                                                                                                                                                                                                   |
| This report reviews the responses to the public consultation of the Council's Local Council Tax Support Scheme 2026/27, along with the recommendations from the meeting of the Finance and Economic Overview and Scrutiny Committee which took place on 18 November 2025. | 15 Jan 2026 | To consider recommending to Council.                                      | <p>Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter)</p> <p>Claire Moses, Head of Service (Revenues, Benefits, Customer Services and Community)<br/> <b>E-mail:</b> claire.moses@southkesteven.gov.uk</p> |
| <b>Fees and Charges Proposals 2026/27 - Key Decision</b>                                                                                                                                                                                                                  |             |                                                                           |                                                                                                                                                                                                                                                                   |
| To set out the Fees and Charges to be introduced for the financial year 2026/27                                                                                                                                                                                           | 15 Jan 2026 | Cabinet is asked to Recommend to Council the Fees and Charges for 2026/27 | <p>Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter)</p> <p>David Scott, Assistant Director of Finance and Deputy Section 151 Officer<br/> <b>E-mail:</b> david.scott@southkesteven.gov.uk</p>            |
| <b>Finance Update Report – April to December 2025 - Key Decision</b>                                                                                                                                                                                                      |             |                                                                           |                                                                                                                                                                                                                                                                   |
| To present the Council's year end forecast for the financial year 2025/26 as at the end of December. The report covers the General Fund Revenue Budget, the Housing Revenue Account Budget, and the Capital Programmes for the General Fund and Housing Revenue Account   | 10 Feb 2026 | To review and note the report.                                            | <p>Leader of the Council, Cabinet Member for Finance, HR and Economic Development (Councillor Ashley Baxter)</p> <p>David Scott, Assistant Director of Finance and Deputy Section 151 Officer<br/> <b>E-mail:</b> david.scott@southkesteven.gov.uk</p>            |